

**EASTERN SIERRA TRANSIT AUTHORITY**

**Minutes of Friday, February 14, 2020  
Regular Meeting**

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 11:07 a.m. on Friday, February 14, 2020, at the Town of Mammoth Lakes Council Chambers, 2520 Main St., Ste. Z, Mammoth Lakes, California. The following members were present: Karen Schwartz, Jennifer Kreitz, Bob Gardner, Bill Sauser, Dan Totheroh, Cleland Hoff, Jeff Griffiths and Jim Ellis. Director Totheroh led the pledge of allegiance.

Public Comment	None
Executive Director Report	Phil Moores reported on ESTA activities and performance.
Financial Report – 2019-20	Karie Bentley presented the Financial Report for the 2019/20 fiscal year as of February 4, 2020.
Operations Report	Phil Moores presented the Monthly Operations Report for December 2019.
Triennial Audit and Organizational Assessment	Karie Bentley presented the quarterly Update on the Triennial Audit and Organizational Assessment.
Employee of the Quarter	Phil Moores introduced Eric Hunter as the Employee of the Quarter for the 4 <sup>th</sup> Quarter of 2019.
Approve Resolution #2020-02	Moved by Director Sauser and seconded by Director Kreitz to pass and approve Resolution #2020-02 adopting ESTA's revised Drug and Alcohol Testing Policy.  Motion carried 8-0.
Adopt OPEB Funding Policy	Chris Tsuda (HighMark Capital Management – Portfolio Manager) called in to answer questions regarding the OPEB.  Moved by Director Hoff and seconded by Director Kreitz to adopt the OPEB Funding Policy, approve the Moderately Conservative Index PLUS Account for investments, and to authorize the Executive Director to manage the Trust in accordance with ESTA adopted policies.  Motion carried 8-0

Approve Budget  
Amendment

Moved by Director Sauser and seconded by Director Schwartz to approve and adopt a 2019/20 Budget Amendment transferring \$64,000 from Contingency to the following:

1. \$8,000 to 5003 Overtime
2. \$13,000 to 5005 Holiday Overtime
3. \$38,000 to 5012 Part Time Employees
4. \$5,000 to 5331 Travel

Motion Carried 8-0

Consent Agenda:

Moved by Director Kreitz and seconded by Director Totheroh to approve the Consent Agenda consisting of:

- Approval of Meeting Minutes of January 10, 2020.
- Authorizing of Representative for the California Joint Powers Insurance Authority.

Motion carried 8-0.

Board Member  
Comments

Director Sauser commented on the need for snow.

Director Schwartz commented that with new air service in Bishop, ESTA needs to consider shuttles to various trailheads such as Kearsarge and Death Valley.

Director Kreitz commented that that there has been a lot of discussion about the Bishop Airport Scoping Session and would like to see ESTA involved in the talks.

Director Ellis indicated there are limitations with public transportation vs. private transportation.

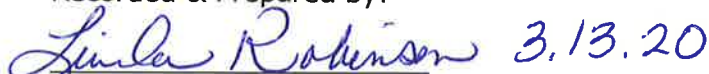
Director Gardner requested updates on Bishop Airport transportation be placed on future agendas.

Adjournment

The Chairperson adjourned the meeting at 12:28 p.m.

The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for March 13, 2020 in the City of Bishop Council Chambers 301 West Line St., Bishop, CA at 9:00 am.

Recorded & Prepared by:

 3.13.20

Linda Robinson  
Board Clerk  
Eastern Sierra Transit Authority  
Minutes approved: