

EASTERN SIERRA TRANSIT AUTHORITY

**Minutes of Friday, April 12, 2019
Regular Meeting**

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 11:00 a.m. on Friday, April 12, 2019 at the City of Bishop Council Chambers, Bishop, California. The following members were present: Bob Gardner, Dan Totheroh, Jim Ellis, Karen Schwartz, Jennifer Halferty, Kirk Stapp and Bill Sauser. Jeff Griffiths was absent. Director Stapp led the pledge of allegiance.

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| Public Comment | None. |
| Executive Director Report | Mr. Moores reported on ESTA activities and performance. |
| Audited Financial Report | Amy Shepard, the Auditor-Controller of Inyo County presented the annual certified fiscal audit performed by CliftonLarsonAllan (CLA) for the fiscal year ending June 30, 2018. |
| Financial Report | Ms. Bentley presented the Financial Report for the 2018/19 fiscal year as of March 25, 2019. |
| Operations Report | Mr. Moores presented the Monthly Operations Report for February 2019. |
| Previous Year Route Cost Analysis | Mr. Moores presented the Cost and Performance by route for fiscal year 2017/18. |
| Organizational Assessment and Triennial Audit Update | Ms. Bentley presented the quarterly Organizational Assessment and Triennial Audit Recommendations Update. |
| Employee of the Quarter | Mr. Moores introduced Melinda Scott as the Employee of the Quarter for the first quarter of 2019. |
| Bi-Annual Service Analysis | Moved by Director Sauser and seconded by Director Halferty to approve Eastern Sierra Transit services to be operated April 2019 through September 2019, excluding the termination of the Limited Route which will be discussed again at a later date. Motion carried 7-0 with director Griffiths absent. |
| Charter Policy | Moved by Director Halferty and seconded by Director Schwartz to approve ESTA Charter Policy and authorize the Executive Director to manage, deny, and/or approve ESTA charter services. Motion carried 7-0 with Director Griffiths absent. |

Authorization to File and Execute Grant Applications Pursuant to Section 5311(f) of the Federal Transit Act

Moved by Director Totheroh and seconded by Director Stapp to approve and adopt Resolution 2019-03 authorizing the execution of the Executive Director to submit Grant applications under FTA Section 5311 (49 U.S.C. Section 5311) with California Department of Transportation, and to authorize the Executive Director to sign all corresponding contracts, certifications and reimbursement requests relating to the aforementioned grants on behalf of the Authority. Motion carried 7-0 with Director Griffiths absent.

Approve Special Use Permits for 2019

Moved by Director Sauser and seconded by Director Ellis to approve Special Use Permits for:

- 2019 Reds Meadow Shuttle Service
- 2019 Bishop Creek Shuttle
- 2019 Reds Meadow Shuttle Ticket Sales and Line Hosting agreement with Mammoth Mountain Ski Area.

Motion carried 7-0 with Director Griffiths absent.

Consent Agenda

Moved by Director Sauser and seconded by Director Ellis to approve consent agenda consisting of:

- Approval of Meeting Minutes of March 8, 2019
- Authorize Executive Director to sign Federal Year 2019 Certifications and Assurances

Motion carried 7-0 with Director Griffiths absent.

Board Member Reports

Director Halferty thanked Phil Moores for going the extra mile and traveling to all the outlying communities for the Unmet Transit Needs Meetings.

Director Schwartz spoke of possible rezoning of the Bishop downtown area and the parking challenges. Requested ESTA go to town council meetings and comment on Planning progress.

Director Stapp commented on the parking challenges at the Lakes Basin and the need for more transit.

Director Ellis thanked Phil Moores for the comprehensive report. Very glad that Bishop Creek shuttle will continue.

Adjournment

The Chairperson adjourned the meeting at 12:36 p.m.

The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for May 10, 2019 in the Town of Mammoth Lakes Council Chambers 2520 Main St., Suite Z Mammoth Lakes, CA at 9:00 am.

Recorded & Prepared by:



Linda Robinson

Board Clerk

Eastern Sierra Transit Authority

Minutes approved:

