



## **Transit Trainer 100% Benefited Internal Posting January 2,2019**

Under supervision of the Operations Supervisor, the Transit Trainer teaches Transit Drivers the required standards for operating a variety of vehicles for public and paratransit operations; to coordinate and schedule training for Transit Drivers; to operate a variety of public transit vehicles for passenger service; to provide assistance to the passengers including children, elderly and handicapped and perform all other functions of a Lead Transit Driver.

### **EXAMPLES OF DUTIES:**

- Plans and conducts classroom and behind-the-wheel training for new drivers; plans and conducts refresher and safety training for experienced drivers.
- Documents all training provided and licenses/certificates obtained, and ensures that documentation is placed in appropriate files.
- Acquires, reviews, delivers and maintains training and safety materials; identifies training needs for drivers; plans training schedule.
- Operates a transit bus over a designated route in accordance with arranged time schedules, picking up and discharging passengers at pre-arranged locations.
- Operates small, medium to large transit vehicles on inner-city, city-to-city and long-distance routes for extended periods of time on a regular scheduled route.
- Transports ambulatory and non-ambulatory passengers, provide non-medical personal assistance on and off the transit bus and from the bus to destination, as needed.
- Operates wheelchair lifts, assisting mobility impaired passengers into and off of the bus, also properly operates all equipment necessary to properly secure passengers onto bus, as needed.
- Collects fares, provides change & documents fares collected, completes and maintains log of all passengers, miles, hours, fares & other information, as needed.
- Communicates with dispatcher and other operators via two-way radio; receives calls and assignments via cellular phone and Bluetooth, as assigned.
- Conducts daily pre-run comprehensive mechanical and safety vehicle system checks

- Operates transit bus in a safe manner consistent with applicable laws, monitors passenger behavior and maintains safe and orderly conditions aboard the vehicle.
- Training responsibilities will include both the Mammoth and Bishop locations and occasional nights and weekends.
- Performs related duties as assigned.

## **REQUIREMENTS**

- Minimum one-year transit bus driving experience.
- No preventable accidents in the previous 12 months.
- No discipline in the previous 18 months.
- Less than three negative customer comments in previous six months.
- Possess a valid State of California Commercial Driver's License with "B" designation and passenger endorsement.
- Possess or be able to obtain a GPPV certificate and Air Brake certification.
- Ability to complete Five-day TSI Transit Training Instructor certification paid by ESTA. This will include travel and lodging to a remote location in April or June 2019.

## **ADDITIONAL QUALIFICATIONS:**

- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction;
- Transit operational and vehicle practices, procedures, regulations and laws;
  - Vehicle maintenance principles, including preventive maintenance
  - Safety rules, regulations, and procedures;

## **SALARY AND BENEFIT INFORMATION:**

The hourly salary range is: \$15.75 - \$19.75 per hour (per association MOU).

Benefits include:

- PERS retirement
- Health Insurance
- Paid Holidays
- Comprehensive Leave
- Vision/Dental Reimbursement
- Life Insurance

**APPLICATION PROCEDURES:**

Employment application can be requested by contacting Dawn Vidal at 760.872.1901 ext. 11, or may be downloaded from ESTA's website at [estransit.com](http://estransit.com), or picked up at the Bishop and Mammoth office.

The first review of applications will be February 28,2019 5:00pm

Applications may be submitted as follows:

You can drop off completed application at the Bishop or Mammoth office  
Attn : Dawn Vidal

**US Mail** at: Eastern Sierra Transit Authority  
Attn: Dawn Vidal  
P.O. Box 1357  
Bishop, CA 93515

**e-mail** at: [dvidal@estransit.com](mailto:dvidal@estransit.com)

**The Eastern Sierra Transit Authority is an Equal Opportunity Employer**