

# EASTERN SIERRA TRANSIT AUTHORITY

## Minutes of Friday, September 28, 2018 Special Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 8:10 a.m. on Friday, September 28, 2018 at the Inyo County Administrative Building, Bishop, California. The following members were present: Bob Gardner, Bill Sauser, Jeff Griffiths, Kirk Stapp, Jim Ellis, Dan Tothoroh, Karen Schwartz and Jennifer Halferty. Director Griffiths led the pledge of allegiance.

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| Public Comments          | None.  |
| Approval of Minutes      | Moved by Director Gardner and seconded by Director Stapp to approve the minutes of the Friday, August 10, 2018 meeting. Motion carried 6-0, with Directors Schwartz and Halferty abstaining.   |
| Closed Session           | Open session was recessed at 8:13 am to convene in closed session to consider: <ul style="list-style-type: none"><li>a. Public employment, employee recruitment. (Pursuant to Government Code Section 54957(b)(1)). Position Executive Director.</li></ul>                                 |
| Report on closed Session | Closed session adjourned at 8:20 am to reconvene in open session. Director Stapp reported that no action was taken during closed session.  |
| Consent Agenda           | Moved by Director Sauser and seconded by Director Griffiths to approve the following consent agenda items: <ul style="list-style-type: none"><li>a. YARTs Letter of Support</li><li>b. Approve Prop 1B PTMISEA Authorized Agent Form</li></ul> Motion carried 8-0.                         |
| Approve TAM Plan         | Joe Rye presented ESTA's 2018 Transit Asset Management (TAM) Plan. Motion by Director Gardner and seconded by Director Halferty to accept the 2018 ESTA TAM Plan and to direct staff to submit the plan to Caltrans and the FTA as required. Motion carried 8-0.                           |
| Purchase Order for Bus   | Motion by Director Halferty and seconded by Director Gardner to approve the purchase of a 2019 Champion Defender Cutaway from Creative Bus Sales in a not to exceed amount of \$192,753 for operation on ESTA's Reno/Lancaster routes using Mono PTMISEA capital funds Motion carried 8-0. |

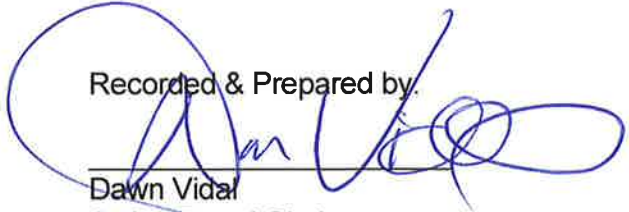
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| Supplemental Income 457 Plan   | Motion by Director Sauser and seconded by Director Halferty. To pass and approve Resolution 2018-10, adopting CalPERS Supplemental Income 457 plan, and to authorize the Executive Director to execute required documents. Motion carried 8-0.   |
| Organizational Assessment & Triennial Audit Recommendations Update<br>Financial Report | Karie Bentley presented Organizational Assessment & Triennial Audit Recommendations Update.<br><br>Karie Bentley presented preliminary financial report for fiscal year 2017/18 and the financial report for fiscal year 2018/19 for the period ending September 21, 2018.   |
| Operations Report  | Joe Rye presented the August 2018 Operations report.   |
| Board Members Reports  | Director Griffiths noted that he and Interim Director Joe Rye were part of the screening process for Executive Director position.<br><br>Director Sauser noted that in the future he would like to see a more social setting for interviewing candidates which would provide better opportunity to get to know them better and to make sure they understand the needs of our communities.<br><br>Director Stapp reported attending the League of California Cities Conference in Long Beach. |
| Executive Director Report  | Director Rye had no report.  |
| Future Agenda Items  | None   |
| Closed Session   | Open session was recessed at 9:37am to convene in closed session to consider:<br><ul style="list-style-type: none"> <li>b. Public employment, employee recruitment. (Pursuant to Government Code Section 54957(b)(1)). Position Executive Director.</li> </ul><br>Director Stapp left the meeting at 9:40 am.<br>Directors Gardner and Halferty left the meeting at 12:00 pm.  |
| Report on closed Session   | Closed session adjourned at 2:30 pm to reconvene open session. There was nothing to report from closed session.  |

Adjournment

The meeting was adjourned at 2:31 pm.

The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for 11:00 a.m. October 19, 2018, in the City of Bishop.

Recorded & Prepared by.



Dawn Vidal  
Acting Board Clerk  
Eastern Sierra Transit Authority

Minutes approved:

October 19, 2018