

# EASTERN SIERRA TRANSIT AUTHORITY

## Minutes of Friday, July 20, 2018 Regular Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 8:35 a.m. on Friday, July 20, 2018 at the Town of Mammoth Lakes Council Chambers Minaret Village Shopping Center, Suite Z, Mammoth Lakes, California. The following members were present: Bob Gardner, Jeff Griffiths, Kirk Stapp, Jim Ellis, and Dan Totheroh. Director Schwartz joined the meeting at 8:39. Director Sauser was absent. Director Gardner led the pledge of allegiance.

Public Comments	None.
Approval of Minutes	Moved by Director Gardner and seconded by Director Griffiths to approve the minutes of the Friday June 15, 2018 meeting. Motion carried 3-0, with Directors Ellis and Totheroh abstaining and Directors Schwartz and Sauser absent.
Mammoth Staffing & Service Level Review	<p>Karie Bentley presented Mammoth Staffing &amp; Service Level Review. Mammoth Town Manager Dan Holler made a public comment.</p> <p>Motion by Director Griffiths to authorize discontinuation of Limited service route in Mammoth Lakes beginning 7/28/18 until school starts. Second by Director Stapp. Motion carried 6-0 with Director Sauser absent.</p>
Organizational Assessment & Triennial Audit Recommendations Update	Karie Bentley presented the Organizational Assessment & Triennial Audit recommendations update.
Fiscal Year 2018/19 Budget Correction	Moved by Director Garner and seconded by Director Ellis to approve correction of FY 2018/19 Eastern Sierra Transit Authority Operating Budget for Reno & Lancaster budget units. Motion carried 6-0, with Director Sauser absent.
Resolution 2018-09	Motion by Director Gardner and seconded by Director Totheroh to approve Resolution 2018-08 authorizing the execution of a grant application for Section 5339 funding to construct an Operations and Administration Facility at the Bishop Airport, and to approve expenditure of \$200,000 in matching funds. Motion carried 6-0 with Director Sauser absent.
Financial Report Preliminary FY 2017/18	Karie Bentley presented the Financial Audit report for the period ending June 30, 2018 as of July 18, 2018.

Financial Report 2018/19	Karie Bentley presented the Financial Report for FY 2017/18 report for the period ending July 18, 2018.
Operations Report	Karie Bentley presented the Operations Report for June 2018.
Board Member Reports	<p>Director Griffiths will continue to liaison with Karie Bentley &amp; Joe Rye.</p> <p>Director Schwartz inquired about Bishop Creek Shuttle. Ms. Bentley reported that drivers indicate ridership is up and it is doing well.</p> <p>Director Stapp spoke about huge support for ESTA, the need to address the driver shortage, and that Town Council is seriously looking at supporting ESTA with funding or whatever it needs to address the problem.</p>
Executive Director Report	Karie Bentley reported submitting the 5311 grant application and is looking forward to Mr. Rye coming on board. Ms. Bentley also reported attending meetings with staff from the Town of Mammoth Lakes and appreciates their support.
Future Agenda Items	None
Closed Session	<p>Open session was recessed at 9:55 a.m. to convene in closed session with Director Sauser absent to consider:</p> <ol style="list-style-type: none"> <li>a. Public employment, employee recruitment. (Pursuant to Government Code Section 54957(b)(1)). Position: Executive Director</li> <li>b. Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representatives; Karie Bentley, John Vallejo. Bargaining Group; ESTA-EEA.</li> </ol>

Report on closed  
Session

Close session adjourned at 10:39 a.m. to reconvene open session.

Director Stapp reported that the Board ratified Interim Executive Director, Joe Rye's employment contract.

Director Griffiths, reopened Item #6 Mammoth Staffing & Service Level Review and made a motion to authorize staff to move \$10,000 from the contingency line item in the budget to the training & employee incentives line items for the express purpose of crafting a program that will assist in the retention & recruitment of drivers in the Mammoth Lakes area, as well as the rest of the ESTA service area, and directing staff to create and implement the program immediately and report details and effectiveness of the program at the August meeting. Motion was seconded by Director Totheroh. Motion carried 6-0 with Director Sauser absent.

Adjournment

The Chairperson adjourned the meeting at 10:41 a.m.

The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for 11:00 a.m. August 10, 2018, at the City of Bishop.

Recorded & Prepared by:



Linda Robinson  
Acting Board Clerk  
Eastern Sierra Transit Authority

Minutes approved:

*August 10, 2018*

