

EASTERN SIERRA TRANSIT AUTHORITY

Minutes of Friday, May 18, 2018 Regular Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 8:37 a.m. on Friday, May 18, 2018 at the City of Bishop Council Chambers, in Bishop, California. The following members were present: Bob Gardner, Karen Schwartz, Bill Sauser, Cleland Hoff, Jim Ellis and Kirk Stapp. Jeff Griffiths and Matt Kingsley were absent. Director Ellis led the pledge of allegiance.

Public Comment	Sierra Chai commented that she would like more Bishop dial-a-ride busses at 7:00 a.m.
Approval of Minutes	Moved by Director Hoff and seconded by Director Sauser to approve the minutes of the special meeting of May 14, 2018. Motion carried 6-0, with Directors Kingsley and Griffiths absent.
Authorization to File and Execute Grant Application Pursuant to Section 5311 and Section 5311(f) of the Federal Transit Act	Moved by Director Gardner and seconded by Director Ellis to approve Resolution 2018-06 authorizing the Administration Manager to file and execute an application for grant funding pursuant to Section 5311 and 5311(f) of the Federal Transit Act, and to sign associated documentation, provide additional information, and submit reports & invoicing. Motion carried 6-0, with Directors Kingsley and Griffiths absent.
Organizational Assessment Report	John Helm presented the final report of ESTA's Organizational Assessment as prepared by The Matrix Group.
Operations Report	John Helm presented the Operations Report for April 2018.
Financial Report	John Helm presented the Financial Report for the period ending May 16, 2018.
FY 2016/2017 Audited Financial Report Explanation	This item was tabled.
Transition Steps – Executive Director Responsibilities	John Helm reported on steps taken to insure the effective transition of necessary duties while the Executive Director position is filled.
Board Member Reports	Director Gardner, on the behalf of the entire board, thanked John Helm for his time and work at ESTA and presented him with a gift from the Board.

	<p>Director Sauser reported that Mammoth Community Water District has indicated they have concerns about the proposed Woodman turnaround. Director Sauser will work to find out what the specific concerns are.</p> <p>Director Ellis inquired about the missing bus stop structure in Independence. John Helm reported that ESTA is working to get a permit to install another structure.</p>
Executive Director Report	None
Future Agenda Items	Woodman Turnaround update. Montly updates on ESTA's progress implementing recommendations from the Matrix Organizational Assessment.
Closed Seession	<p>Open session was recessed at 9:28 a.m. to convene in closed session with Directors Kingsley and Griffith absent, to consider Agenda item #14:</p> <p>Public employment, employee recruitment. (Pursuant to Government Code Section 54957(b)(1)). Position: Executive Director</p>
Report on Closed Session	Closed session adjourned at 10:24 a.m. to reconvene open session. Chairperson Stapp reported that clarification was provided regarding an employment offer that has been extended for the Executive Director position and, direction was provided to staff regarding compensation for Executive Director duties on an interim basis.
Adjournment	<p>The Chairperson adjourned the meeting at 10:26 a.m.</p> <p>The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for June 15, 2018, at the Town of Mammoth Lakes.</p>

Recorded & Prepared by:



Karie Bentley
Board Clerk
Eastern Sierra Transit Authority

Minutes approved:

June 1, 2018