

EASTERN SIERRA TRANSIT AUTHORITY

Minutes of Friday, October 20, 2017 Regular Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 11:21 a.m. on Friday, October 20, 2017 at the Town of Mammoth Lakes Council Chambers in Mammoth Lakes, California. The following members were present Bob Gardner, Karen Schwartz, Joe Pecsí, Mark Tillemans, Bill Sauser Jeff Griffiths and Cleland Hoff. Kirk Stapp was absent. Director Griffiths led the pledge of allegiance.

Urgency Item:	Mr. Helm requested that the Board consider adding an urgency item to the meeting agenda regarding a letter of support for the Town of Mammoth Lakes' Application, for the Caltrans Sustainable Transportation Planning Grant Program which includes a Mobility Hub Study and Program. The request for the letter of support was made by the Town of Mammoth Lakes on October 19, 2017 and application is due October 20, 2017.
Letter of support for the Town of Mammoth Lakes' Grant Application	Moved by Director Griffiths and seconded by Director Tillemans to add the letter to the agenda as an urgency item. Motion carried 7-0 with Director Stapp absent. Moved by Director Griffiths and seconded by Director Sauser to approve the letter of support. Motion carried 7-0 with Director Stapp absent.
Public Comment	Dawn Schultz has comments regarding Agenda Item 8 and will comment at the time that item is being addressed. No other public comment.
Employee of the Quarter	Doug Jastrab has been awarded Employee of the Quarter for the third quarter of 2017. Mr. Jastrab is a seasonal driver with an above and beyond attitude who does whatever is need. Mr. Jastrab's excellent performance is appreciated.
Approval of Minutes	Moved by Director Pecsí and seconded by Director Gardner to approve the minutes of the regular meeting of September 15, 2017. Motion carried 5-0, with Directors Hoff and Sauser abstaining and Director Stapp absent.
Mammoth Mountain Ski Area Agreement Amendment	Moved by Director Pecsí and seconded by Director Hoff to approve Amendment No. 5 to the Agreement by and between Mammoth Mountain Ski Area and ESTA governing the provision of fixed route transit service for the 2017/18 winter season. Motion carried 7-0 with Director Stapp absent.

Mammoth Lakes
Service Changes

Mr. Helm presented information to the Board regarding the recent Transit Workshop held in conjunction with the Town of Mammoth Lakes Planning and Economic Development Commission and proposed minor modification to the Purple Line route to improve efficiency. The loss of transit service to the Old Mammoth Road area was discussed including issues related to turnaround spot possibilities and timelines, extent of service to be provided and timeline for service, safety, cost and other operational considerations.

Public comment from Dawn Schultz, a Mammoth Lakes resident and business owner, expressed an immediate need for service to the Old Mammoth area and a desire to see stops at least hourly.

Moved by Director Sauser and seconded by Director Pecsí to direct staff to work with Town of Mammoth Lakes and residents to bring some level of service to Old Mammoth and to approve changes to the Purple Line. Motion carried 7-0 with Director Stapp absent.

Closed Session

Director Schwartz moved Agenda Item 15, Closed Session, so it could be addressed before Agenda Item 9.

Open session was recessed at 12:16 p.m. to convene in closed session with Director Stapp, absent, to consider Agenda item #15, Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representatives; John Helm. Bargaining Group; ESTA-MCEA.

Report on Closed
Session

Closed session was recessed at 12:37 a.m. Director Schwartz reported that no action was taken during the closed session.

Director Pecsí left the meeting at 12:37.

Bi-Annual Service
Analysis

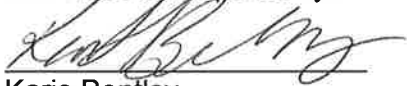
Moved by Director Tillemans and seconded by Director Hoff to approve the proposed Eastern Sierra Transit services to be operated from October 2017 through March 2018. Motion carried 6-0 with Directors Stapp and Pecsí absent.

Organizational
Assessment Contract
Award

Moved by Director Gardner and seconded by Director Griffiths to approve the selection of the Matrix Consulting Group to conduct an organization assessment of ESTA, and to authorize the Executive Director to negotiate and execute an agreement for the provision of this service in an amount not to exceed \$37,500. Motion carried 6-0 with Directors Stapp and Pecsí absent.

Financial Reports	Mr. Helm presented the unaudited FY 2016/17 year-end report for the period ending June 30, 2017 and the FY 2017/18 report for the period ending October 18, 2017.
Operations Reports	Mr. Helm presented the Operations Report for the month of September 2017.
Board Member Reports	<p>Director Gardner reported a meeting will be held on November 14th in June Lake and will discuss the June Lake Summer Shuttle and whether the business community would like to pay for the service again.</p> <p>Director Sauser reported that the new police station had opened in Mammoth Lakes.</p>
Executive Director Report	Mr. Helm reported that ESTA will be having its Tri-Annual Review the week of October 23 rd . Caltrans recently completed an audit of ESTA's Non-Emergency Medical Transportation program and was impressed with operations and service. Karie Bentley will be attending PERS Educational Forum next week and Mr. Helm will be attending a CalACT Conference in November.
Future Agenda Items	None.
Adjournment	<p>The Chairperson adjourned the meeting at 1:03 p.m.</p> <p>The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for November 17, 2017, in the City of Bishop.</p>

Recorded & Prepared by:



Karie Bentley
Board Clerk
Eastern Sierra Transit Authority

Minutes approved: *November 17, 2017*