



BOARD OF DIRECTORS OF THE EASTERN SIERRA TRANSIT AUTHORITY

Regular Meeting
Friday October 21, 2016
City of Bishop Council Chambers
301 West Line St
Bishop, California
10:00 a.m.

Note: In compliance with the Americans with Disabilities Act, if an individual requires special assistance to participate in this meeting, please contact Eastern Sierra Transit at (760) 872-1901 ext. 15 or 800-922-1930. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

- | | DISPOSITION |
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| 1. CALL TO ORDER | |
| 2. PLEDGE OF ALLEGIANCE | |
| 3. ROLL CALL | |
| 4. PUBLIC COMMENT | INFORMATION |
| 5. EMPLOYEE OF THE QUARTER PRESENTATION (3 rd Quarter 2016) | |
| 6. APPROVAL OF MINUTES: Regular meeting of September 16, 2016 | ACTION |
| 7. ELECTION OF VICE-CHAIRPERSON
Staff recommendation: The Board is requested to elect a Director to serve as Vice-Chairperson for the balance of 2016. | ACTION |
| 8. MAMMOTH MOUNTAIN SKI AREA AGREEMENT AMENDMENT
Staff recommendation: The Board is requested to approve Amendment No. 4 to the Agreement by and between Mammoth Mountain Ski Area and ESTA governing the provision of fixed route transit service for the 2016/17 winter season. | ACTION |

9. MAMMOTH LAKES SERVICE CHANGES DISCUSSION/POSSIBLE ACTION
Staff recommendation: The Board is requested to provide direction to staff regarding proposed service changes in the Town of Mammoth Lakes to be implemented with the winter service change.

10. BI-ANNUAL SERVICE ANALYSIS ACTION
Staff recommendation: The Board is requested to approve the proposed Eastern Sierra Transit services to be operated from October 2016 through March 2017.

11. JUNE LAKE SHUTTLE RECAP INFORMATION
Staff recommendation: Information will be presented regarding the first year of service for the June Lake Shuttle during the summer of 2016.

12. 2016 ANNUAL REPORT INFORMATION
The 2016 Annual Report will be presented for the Board's information.

13. OPERATIONS REPORT RECEIVE AND FILE
September 2016

14. FINANCIAL REPORT RECEIVE AND FILE
FY 2016/17 report for the period ending October 18, 2016

15. REPORTS INFORMATION
a. Board Members
b. Executive Director

16. FUTURE AGENDA ITEMS

17. CLOSED SESSION DISCUSSION/POSSIBLE ACTION
Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representatives; John Helm, John Vallejo, Jim Tatum. Bargaining Group; ESTA-EEA.

18. REPORT ON CLOSED SESSION AS REQUIRED BY LAW

19. ADJOURNMENT ACTION
The next regular meeting will be scheduled for November 18, 2016 at 11:30am in the Town of Mammoth Lakes.

EASTERN SIERRA TRANSIT AUTHORITY

Minutes of Wednesday September 16, 2016 Regular Meeting

The Board of Directors of the Eastern Sierra Transit Authority met at 11:30a.m. on Friday September 16, 2016, 2016 at the Town of Mammoth Lakes Council Chambers, Mammoth Lakes, California. The following members were present: Bill Sauser, Cleland Hoff, Tim Alpers, Jeff Griffiths, Joe Pecs, Kirk Stapp and Mark Tillemans. Director Karen Schwartz was absent. Director Stapp agreed to serve as chair for the meeting and led the pledge of allegiance.

Public Comment	The Chairperson opened the public comment period at 11:40a.m. There was no one from the public wishing to address the Board. Public comment was closed.
Approval of Minutes	Moved by Director Pecs and seconded by Director Griffiths to approve the minutes of the regular meeting of July 15, 2016. Motion carried 7-0, with Director Schwartz absent.
Tecopa Service	Moved by Director Tillemans and seconded by Director Pecs to authorize the Executive Director to execute an Agreement with the Pahrump Senior Center for the operation of the twice monthly Tecopa route in an amount not to exceed \$7,560.00. Motion carried 7-0 with Director Schwartz absent.
Lone Pine Parking	Moved by Director Tillemans and seconded by Director Griffiths to authorize the Executive Director to execute an Agreement with the County of Inyo for the provision of parking space for ESTA buses at the Lone Pine Airport, including reasonable compensation to the County for the use of the County's property. Motion carried 7-0 with Director Schwartz absent.
Adjustment of Board of Directors Meeting Times	With the recent modification of the ESCOG meeting schedule, it was decided to keep with the tradition of ESTA meetings following ESCOG meetings. The Board agreed to change the start times of the November and December ESTA meetings as follows; November 18, 2016 meeting to start at 11:30a.m. and December 16, 2016 meeting to start at 10:00a.m.

Financial Report	<p>Mr. Helm presented the Financial Report for FY 2015/16 for the period ending 06/30/2016.</p> <p>Mr. Helm presented the Financial Report for the current fiscal year for the period ending September 13, 2016.</p>
Operations Report	Mr. Helm presented the Operations Report for the month of August 2016.
Board Member Reports	Director Hoff commented on the excellent job bus driver, Keith Fohs, did when dealing with a difficult passenger on the late night trolley.
Executive Director Report	Mr. Helm reported the Mammoth McDonalds has closed and ESTA staff is searching for a new location for the town to town bus stop.
Future Agenda Items	Director Alpers requested a report on the new route operating in June Lake.
Closed Session	Open session was recessed at 12:25p.m. to convene in closed session with all Board Members present to consider Agenda Item #14 Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representative; John Helm. Bargaining Group; ESTA-EEA.
Report on Closed Session	Closed session was recessed at 12:42p.m. to reconvene in open session with all Board Members present except Director Schwartz. There were no items discussed in closed session, which were required by law to be reported on in open session.
Adjournment	<p>The Chairperson adjourned the meeting at 12:42p.m.</p> <p>The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for October 21, 2016 in the City of Bishop.</p>

Recorded & Prepared by:

Susan Distel
Board Clerk
Eastern Sierra Transit Authority

Minutes approved:

STAFF REPORT

Subject: Election of Vice Chairperson
Initiated by: John Helm, Executive Director

BACKGROUND:

Section 2.1 of the Joint Powers Agreement provides that the Board of Directors shall elect a Chair and Vice Chairperson from among its members.

ANALYSIS/DISCUSSION:

Following the election of the Town of Mammoth Lakes Councilmembers last June, former Director Bacon stepped down from the ESTA Board as she was no longer a Councilmember. Vice Chair Schwarz subsequently agreed to serve as Chair for the balance of Chair Bacon's term in 2016 and for her own term in 2017. Following this action, however the Board has not elected a new Vice Chair. Accordingly, the office of Vice-Chairperson for the ESTA Board of Directors is currently unfilled. The Board approved the following provision in the ESTA Bylaws in 2015, which addresses the filling of Officer positions and, specifically, states that a new Vice Chair shall be selected from the same jurisdiction of the departing Vice Chair.

3.10 Officers

The BOARD shall at its last meeting held in each calendar year, nominate and elect from its membership a Chair and Vice Chair to take office as of January 1. The term of the Chair and Vice Chair shall be one (1) year. The Chair and Vice Chair shall not be representatives of a county, city or town within the same county. The representative elected to the Chair position shall alternate between Inyo and Mono Counties each year. In other words, if the Chair is a representative of Inyo County or the City of Bishop, the Chair the following year should be a representative from Mono County or the Town of Mammoth Lakes. If the Chair position is vacated for any reason before the full term is served, the Vice Chair becomes Chair and a new Vice Chair shall be nominated and elected. In this event, the Vice Chair who becomes Chair may serve as Chair through the period he/she would have served as

Chair had the Chair position not become vacated. **If the Vice Chair position is vacated for any reason before the full term is served, a new Vice Chair shall be selected from the jurisdiction of the departing Vice Chair to fill the remainder of the term.**

FINANCIAL CONSIDERATIONS:

None

RECOMMENDATION

In accordance with ESTA's Bylaws, the Board is requested to elect a Director from the Town of Mammoth Lakes or Mono County to serve as Vice-Chair for the balance of 2016.