

# ESTA BOARD AGENDA

Regular Meeting

Monday, May 11, 2026 at 2:00pm

**IN-PERSON MEETING:** Eastern Sierra Community Bank  
Conference Room: 351 North Main St,  
Bishop, CA

**REMOTE LOCATION:** Town of Mammoth Lakes Council  
Chambers: 437 Old Mammoth Rd., Ste.  
Z, Mammoth Lakes, CA

**Chairperson: Chris Bubser**

**Vice-Chairperson: Dennis Freundt**

Board Members:

Chris Bubser (Mammoth Lakes)  
Karen Schwartz (Bishop)  
Dennis Freundt (Bishop)  
Trina Orrill (Inyo County)

Jeff Griffiths (Inyo County)  
Lynda Salcido (Mono County)  
Bill Sauser (Mammoth Lakes)  
Paul McFarland (Mono County)

Note: In compliance with the Americans with Disabilities Act, if an individual requires special assistance to participate in this meeting, please contact Eastern Sierra Transit at (760) 872-1901 ext. 15 or 800-922-1930. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

Voice recorded public comment: To submit public comment via recorded message, please call 760-872-1901 ext. 12 by 4pm Wednesday, December 10. Email public comment: To submit an emailed public comment to the Board please email pmoores@estransit.com by 4pm Wednesday, December 10, and provide your name, the number(s) on which you wish to speak, and your comment. These comments will be shared with all attending Board members.

Join the ZOOM meeting on your computer or mobile device by using this link:

<https://us02web.zoom.us/j/7608711901?pwd=VS9TeE4rU0NleWFCY0JTOVhzaJkEYQT09&omn=86354493417>

Meeting ID: 760 871 1901  
Passcode: 753752

## **Begin Recording Meeting & Call to Order**

### **Roll Call**

### **Pledge of Allegiance**

**Public Comment\*:** The Board reserves this portion of the agenda for members of the public to address the Eastern Sierra Transit Authority Board on any items not on the agenda and within the jurisdiction of the Board. The Board will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

#### **A. Consent Agenda (Board Action Required)**

The following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the ESTA or public wishes an item removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by ESTA Board members, without the removal of the item from the Consent Agenda.

A-1 Approval of Meeting Minutes from the the April 22, 2026 ESTA Board of Directors Meeting.

#### **B. Information Agenda (Receive and File Only)**

B-1 Operations Report

- Receive report from staff on ESTA activities and performance including ridership, staffing, maintenance, and marketing.

B-2 Financial Report

- Receive report from staff on the FY25/26 budget.

#### **C. Closed Session The Board will meet with staff in closed session without the public present.**

C-1 Public Comment on Closed Session Items

C-2 Public Employment – Pursuant to Government Code §54957 – Title: Executive Director.

C-3 Public Employment – Pursuant to Government Code §54957 – Title: Legal Counsel

C-4 DISCUSSION/POSSIBLE ACTION. Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6 – Authority designated representatives; Phil Moores, Dawn Vidal, and Christian Milovich.  
Bargaining Groups: ESTA Employee Associations

C-5 Report on Closed Session as required by law.

## **D. Action Agenda**

### **D-1 EV Trolley Purchase**

- Purchase of Zero-Emission Trolley and Supporting Infrastructure

### **D-2 Executive Director Employment Agreement**

- Appoint Jarett Chytka as the Executive Director;
- Approve the contract between Eastern Sierra Transit Authority and Jarett Chytka for provision of professional services as the Executive Director at an annual salary of \$130,000, effective May 18, 2026, and authorize Board Chair to sign.

## **E. Board Member Comments**

E-1 Board members comment on ESTA and home jurisdictions

## **F. Adjournment**

The next meeting of ESTA's Board will be June 24, 2026. Check the ESTA website for details on attending the meeting.

**Eastern Sierra Transit Authority  
Minutes of April 22, 2026 Meeting**

**Call to Order - 11:37am on Wednesday, April 22, 2026**

Chairperson Bubser called The meeting of Eastern Sierra Transit Authority to order at 11:37 am in the City of Bishop Council Chambers 301 West Line St. Bishop, CA

**ROLL CALL**

A quorum was established.

**PRESENT:**

Chairperson Bubser, Co-Chairperson Freundt, Boardmembers Salcido, Orrill, Schwartz, McFarland in person. Boardmember Sauser was present remotely

**ABSENT:**

Boardmember Griffiths

**Pledge of Allegiance**

Boardmember McFarland led the Pledge of Allegiance.

**Public Comment: None**

**Consent Agenda:**

Approval of Minutes from previous board meetings 3/16/26, 3/20/26 & 4/3/26  
2026 Federal Certs and Assurances

ESTA Low Carbon Transit Operations Program (LCTOP) FY 2025-26 Funding Allocation and Staff Authorization

Board passes approval for the Consent Agenda items  
6 present, 1 remote, 1 absent

**Information Agenda:**

Dawn Vidal and Jarett Chytka presented the Operations Report (B1), Jarett spoke about EOQ T. Lau Employee of the Quarter (EOQ) T. Lau was present and gave a speech about being thankful and appreciative of all that ESTA does.

Dawn presented the financial report and we are looking better so far this year than last object code 5265 was ok'd and the preliminary 26/27 budget was accepted.

**Action Agenda:**

Extending Lone Pine DART service and Lakes Basin operating days and times  
Board members agreed that this would be wise to do.  
Dawn asked for the Board's approval of the new budget  
no public comment

Board passes approval for the Consent Agenda items  
6 present, 1 remote, 1 absent

**Closed Session:**

No public comment on closed session

Dawn Vidal was appointed Interim Executive Director until a replacement is found

**Eastern Sierra Transit Authority  
Minutes of February 08, 2023 Meeting**

Next meeting will be held on Monday, May 11, 2026 at 2:00pm in the Eastern Sierra Community Bank Conference located at 351 N Main St., Bishop, CA 93514 with a dual location at the Town of Mammoth Lakes Council Chamber located at 437 Old Mammoth Rd. Suite Z, Mammoth Lakes, CA 93546

**Boardmember Comments:**

**Adjournment**

The meeting was adjourned at 1:20pm to the next meeting scheduled to be held May 11, 2026 at 2:00pm at Eastern Sierra Community Bank Conference Room, 351 N Main St., Bishop, CA & Mammoth Lakes Council Chambers  
437 Old Mammoth Rd., Suite Z, Mammoth Lakes, CA

Recorded & prepared by:

\_\_\_\_\_  
Karina Morales  
Board Clerk  
Eastern Sierra Transit Authority

Minutes approved: \_\_\_\_\_

**Eastern Sierra Transit Authority  
Minutes of February 08, 2023 Meeting**

**Eastern Sierra Transit Authority  
Minutes of February 08, 2023 Meeting**

## **ESTA STAFF REPORT**

Subject: ESTA Operations Report  
Presented by: Jarett Chytka, Operation Supervisor

### **Staffing**

ESTA has had the first 4 trainees of the season pass their CDL test.

The second class is progressing and will be tested soon.

The third summer CDL training class starts on May 11, 2026. The goal is to be fully staffed for the summer season. These drivers will support Mammoth Lakes Routes to include Lakes Basin and Reds Meadow.

### **Deescalation Training:**

We had 70 Esta employees and a few TOML employees take a three-hour Transit deescalation training with CJPIA. The feedback was useful and positive.

### **Upcoming on ongoing:**

We will be participating in the Sustainability Fair in Mammoth Lakes on May 16<sup>th</sup> with our electric van.

Esta will be participating in the Mono-Inyo Healthcare Coalition (MIHCC) workshop and exercise on May 13<sup>th</sup>

Our Free Mule Day Trolley will be in full swing "kicking" off on Friday May 22<sup>nd</sup> – Sunday 24<sup>th</sup>. Previously and tentatively sponsored By High Country Lumber.

The Bishop ESTA hub will now offer service on all holidays except Thanksgiving and Christmas. This will be the first Memorial Day we have service for Bishop Dial-A-Ride and the 395 routes.

We are preparing for the New Saturday Dial-A-Ride Service in Lone Pine. We go live on July 1<sup>st</sup>, 2026.

The Lakes Basin Trolley begins on May 11, 2026. (Attached is the 2026 Brochure)

### **On-demand Dial-A-Ride Service (Spare app):**

Mammoth has been upgraded to the new Dial-A-Ride platform. Along with the On-demand app and last week our app use was at 12% of all rides requested.

The next Phase of "Spare" to be implemented, is in Lone Pine and Walker.

**Data:**

Here are the results of March and Year to date ridership numbers.

<b>March Ridership Report</b>								
<b>Route</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Current vs. Last year</b>
Benton	27.00	15.00	0.00	8.00	15.00	13.00	8.00	-5
Bishop DART	2,555.00	2,449.00	2,721.00	3,778.00	3,679.00	3,877.00	4,415.00	538
Bridgeport-Carson	20.00	6.00	16.00	10.00	8.00	23.00	20.00	-3
Lancaster	254.00	217.00	390.00	716.00	427.00	598.00	834.00	236
Lone Pine-Bishop	182.00	236.00	235.00	304.00	255.00	268.00	376.00	108
Lone Pine DART	402.00	417.00	418.00	457.00	403.00	569.00	691.00	122
Mammoth Fixed	11,839.00	8,707.00	16,772.00	17,741.00	26,933.00	27,636.00	24,605.00	-3,031
Mammoth DART	105.00	239.00	174.00	223.00	347.00	421.00	480.00	59
Mountain Resort	36,261.00	49,339.00	62,975.00	76,593.00	95,078.00	103,909.00	76,267.00	-27,642
Express	318.00	268.00	435.00	613.00	514.00	641.00	815.00	174
Night Rider	159.00	88.00	244.00	278.00	318.00	344.00	239.00	-105
Reno	426.00	462.00	671.00	272.00	967.00	1,093.00	1,086.00	-7
Walker DART	34.00	14.00	2.00	2.00	51.00	66.00	75.00	9
<b>Total</b>	<b>52,582</b>	<b>62,457</b>	<b>85,053</b>	<b>100,995</b>	<b>128,995</b>	<b>139,458</b>	<b>109,911</b>	<b>-29,547</b>

<b>Historical Annual Ridership Data</b>									
<b>Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>Change Current vs. Last year</b>
Jan	158,754	144,341	41,512	107,382	142,382	137,144	138,412	162,521	24,109
Feb	141,240	118,822	58,171	92,870	111,066	135,978	136,960	146,306	9,346
Mar	139,505	52,582	62,457	82,051	100,995	128,995	139,458	109,911	-29,547
Apr	88,883	5,086	37,046	49,395	87,321	74,479	71,091		
May	32,963	5,970	17,744	21,511	34,378	35,293	28,876		
Jun	40,859	10,175	27,664	58,080	26,893	51,591	51,495		
Jul	148,430	27,061	98,102	106,363	97,231	86,605	85,026		
Aug	131,970	27,404	78,722	79,686	78,931	73,509	73,360		
Sep	45,200	13,952	20,362	35,385	39,788	35,921	34,797		
Oct	22,493	10,684	16,439	18,409	18,715	20,006	21,336		
Nov	44,798	21,122	35,868	43,835	44,608	50,538	46,820		
Dec	137,404	34,229	109,009	120,536	93,774	124,938	105,361		
<b>Total</b>	<b>1,132,499</b>	<b>471,428</b>	<b>603,096</b>	<b>815,503</b>	<b>876,082</b>	<b>954,997</b>	<b>932,992</b>	<b>418,738</b>	<b>3,908</b>



# TRANSIT MAP SUMMER 2026



## MAMMOTH LAKES TRANSIT SUMMER SERVICE

Schedules are subject to change without notice. Please see [estransit.com](http://www.estransit.com) for current schedules.

**WELCOME ABOARD!** The Mammoth Transit summer system operates from mid-May 2026 through early November 2026 and offers a convenient, fun and friendly alternative to getting around Mammoth Lakes. Passengers ride for free on all fixed routes in town. The Dial-A-Ride service requires a fare and is available to all riders, with priority given to special needs passengers.

**VILLAGE TRANSPORTATION HUB** The Town Trolley, Mammoth Bike Park Shuttle, Lakes Basin Trolley, the Purple Line and the Teal Line all connect at The Village.

**REDS MEADOW AND DEVILS POSTPILE NATIONAL MONUMENT**  
June 2026 through September 2026: Due to road construction this summer, the road to Agnew Meadow, Reds Meadow and Devils Postpile is completely closed Monday, Tuesday and Wednesday. The Reds Meadow Shuttle will operate limited service on Thursday and full service Friday, Saturday and Sunday. Please go to [estransit.com](http://www.estransit.com) for more details.

**DOGS** are a fun part of Mammoth Lakes' mountain environment and are permitted on the Mammoth Transit Systems. For the safety and peace of mind of all passengers, dogs must be leashed and muzzled, or carried in a cage.

**MAMMOTH BIKE PARK SHUTTLE** The Mammoth Bike Park Shuttle is operated by Mammoth Mountain Ski Area for access to the Mammoth Bike Park and the Adventure Center near Main Lodge. Pedestrians may ride free, while a valid bike park ticket or pass is required to transport bicycles. Priority is given to bike park ticket and pass holder.

**ALL ESTA BUSES ARE WHEELCHAIR ACCESSIBLE**

**REAL TIME INFORMATION**  
Download *Transit* to see when the bus will arrive at your stop.

GOOGLE MAPS    APPLE MAPS

Eastern Sierra  
**TRANSIT**  
Eastern Sierra  
Transit Authority (ESTA)  
760-924-3184  
Mammoth Bike Park Shuttle  
760-934-2571 ext. 3687  
[www.estransit.com](http://www.estransit.com)

TROLLEY	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
<b>TOWN TROLLEY</b>	Juniper Springs - Community Recreation Center - Welcome Center - The Village - Canyon Lodge	Mid May to early November: Every 30 minutes	7:00 am	5:00 pm

LAKES BASIN TROLLEY (with bike trailer)	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	The Village (Canyon Blvd) - Tamarack Lodge - Lake Mary (Marina) - Horseshoe Lake	Early/Late Season: Every 30 minutes (weekends) Every hour (weekdays) Peak Season: Every 30 minutes	9:00 am 9:00 am 9:00 am	5:00 pm 5:00 pm 5:20 pm

EVENING TROLLEY	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	Juniper Springs - Community Recreation Center - Old Mammoth - The Village (Canyon Blvd) - Canyon Lodge - The Village (Minaaret Rd)	Year-round: Every 30 minutes	5:20 pm	10:00 pm

LATE NIGHT TROLLEY	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	Old Mammoth - Community Recreation Center - The Village (Canyon Blvd) - The Village (Minaaret Rd)	July 4 to Labor Day: Every 30 minutes	10:00 pm*	1:30 am*

COMMUNITY ROUTE - FREE	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	The Village (Canyon Blvd) - Tamarack Lodge - Lake Mary (Marina) - Horseshoe Lake	Year-round: Every 30 minutes	6:55 am	5:15 pm

PURPLE LINE	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	The Village - The Parcel - Civic Area - College - Trails End Park	Year-round: Every 30 minutes	6:55 am	5:15 pm

TEAL LINE	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	The Village - Mono St - Civic Area - Community Rec Center - Woodmen St	Year-round: Every 30 minutes	6:55 am	5:15 pm

MAMMOTH BIKE PARK SHUTTLE - FREE	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	The Village - Mammoth Adventure Center	Operates during Mammoth Mountain Bike Park season, every 15 minutes	9:00 am	5:30 pm

BIKE SHUTTLE	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	The Village - Mammoth Adventure Center	Operates during Mammoth Mountain Bike Park season, every 15 minutes	9:00 am	5:30 pm

REDS MEADOW SHUTTLE	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	Mammoth Adventure Center - Rainbow Falls	June through September	Limited Service	

REDS MEADOW SHUTTLE	ROUTE	SEASON & FREQUENCY	FIRST BUS	LAST BUS
	Mammoth Adventure Center - Rainbow Falls	Thursday, Saturday & Sunday	7:30 am	6:15 pm

DIAL-A-RIDE SERVICE - FREE	ROUTE	DATES	TIMES	FARE
	Door-to-door	Year-round: Monday - Friday	8:00 am - 5:00 pm	Adults: \$3.00 - \$5.00

HWY. 395 ROUTES - FEE	ROUTE	DAYS	TIMES	FARE
	Mammoth Lakes to Bishop	Year-round: 7 days a week	7:50 am, 2:15 pm, 5:15 pm, 7:05 pm	Adults: \$7 60+/Disabled or Youth under 18: \$6

RENO NORTH ROUTE	ROUTE	DAYS	TIMES	FARE
	Mammoth Lakes to Reno	Year-round: 7 days a week	8:20 am Arrives at Airport (RNO): 2:00 pm	Adults: \$46 60+/Disabled or Youth under 18: \$42

LANCASTER SOUTH ROUTE	ROUTE	DAYS	TIMES	FARE
	Mammoth Lakes to Lancaster	Year-round: 7 days a week	7:50 am Arrives Metrolink: 12:45 pm	Adults: \$39 60+/Disabled or Youth under 18: \$36

YOSEMITE AREA REGIONAL TRANSPORTATION SYSTEM (YARTS)	ROUTE	DAYS	TIMES	FARE
	Mammoth Lakes to Yosemite Valley	Daily	July - October: departs Mammoth Mountain Inn at 6:30 am and returns at 6:50 pm Additional trip: departs Mammoth Mountain Inn at 8:30 am and returns at 2:50 pm (Contact YARTS for additional pickup locations)	Round trip Adult: \$60 Round trip Senior over 62: \$30 Round trip Disabled: \$30



**STAFF REPORT**

Subject: Financial Report – FY 2025/26  
Initiated by: Dawn Vidal, Administration Manager

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The year-to-date roll-up and year end forecast for the 2025/26 fiscal year are included on the following pages. Reports are as of May 2, 2026, which is 84% of the fiscal year.

Most of our revenue is collected through a reimbursement process, it is typical the year-to-date expenses are greater than revenue early in the fiscal year.

Fuel is budgeted at \$5.40 per gallon. Fuel and maintenance expenses do not include Town of Mammoth Lakes invoice for April 2026. Average cost per gallon of fuel increased by 19% from February 2026 to March 2026. We will continue to monitor closely.

At our next regular board meeting we will present the budget for FY 2026/27 for your review.

Financial information as of:

5/2/2026

% of Fiscal Year:

84%

153299 - EASTERN SIERRA TRANSIT - ROLL UP

<b>OPERATING Revenue</b>		<b>FY 25/26 Budget</b>	<b>YTD Actual</b>	<b>Balance</b>	<b>% of Budget</b>	<b>Year End Forecast</b>	<b>YE Forecast Variance</b>	<b>Comments</b>
4061	LOCAL TRANSPORTATION TAX	2,241,685	1,280,676	961,009	57%	2,241,685	-	
4065	STATE TRANSIT ASST	519,577	279,105	240,472	54%	519,577	-	
4301	INTEREST FROM TREASURY	85,000	212,255	(127,255)	250%	139,674	54,674	
4498	STATE GRANTS	-	-	-	0%	-	-	
4499	STATE OTHER	90,110	44,004	46,106	49%	90,110	-	
4555	FEDERAL GRANTS	821,434	7,177	814,257	1%	821,434	-	ESTA invoices after FY ending
4599	OTHER AGENCIES	1,189,665	811,670	377,995	68%	1,189,665	-	
4747	INSURANCE PAYMENTS	-	-	-	-	-	-	
4819	SERVICES & FEES	2,375,875	2,040,948	334,927	86%	2,375,875	-	
4959	MISCELLANEOUS REVENUE	89,000	25,500	63,500	29%	89,000	-	
4999	PRIOR YEARS REIMBURSEMENTS	-	-	0	-	-	-	
<b>Revenue Total:</b>		<b>7,412,346</b>	<b>4,701,334</b>	<b>2,711,012</b>	<b>63%</b>	<b>7,467,020</b>		

<b>Operating Expenditure:</b>		<b>FY 25/26 Budget</b>	<b>YTD Actual</b>	<b>Balance</b>	<b>% of Budget</b>	<b>Year End Forecast</b>	<b>YE Forecast Variance</b>	<b>Comments</b>
5001	SALARIED EMPLOYEES	2,466,232	1,690,141	776,091	69%	2,466,232	-	
5003	OVERTIME	173,184	209,621	(36,437)	121%	173,184	-	
5005	HOLIDAY OVERTIME	194,134	176,079	18,055	91%	194,134	-	
5012	PART TIME EMPLOYEES	664,856	706,934	(42,078)	106%	664,856	-	
	<b>Wages subtotal</b>	<b>3,498,406</b>	<b>2,782,775</b>	<b>715,631</b>	<b>80%</b>	<b>3,498,406</b>		
5021	RETIREMENT & SOCIAL SECURITY	85,815	56,816	28,999	66%	85,815	-	
5022	PERS RETIREMENT	246,040	250,943	(4,903)	102%	246,040	-	
5025	RETIREE HEALTH BENEFITS	-	-	-	0%	-	-	
5031	MEDICAL INSURANCE	360,030	294,221	65,809	82%	360,030	-	
5043	OTHER BENEFITS	57,661	41,559	16,102	72%	57,661	-	
5045	COMPENSATED ABSENCE EXPENSE	218,000	209,631	8,369	96%	218,000	-	
5046	OPEB EXPENSE	40,000	40,000	-	100%	40,000	-	Paid in Advance
5047	EMPLOYEE INCENTIVES	13,000	11,686	1,314	90%	13,000	-	
5111	CLOTHING	8,000	5,558	2,442	69%	8,000	-	
5152	WORKERS COMPENSATION	105,458	104,758	700	99%	104,758	700	Paid in Advance
5154	UNEMPLOYMENT INSURANCE	13,750	4,897	8,853	36%	13,750	-	
5158	INSURANCE PREMIUM	245,942	244,768	1,174	100%	244,768	1,174	Paid in Advance
5171	MAINTENANCE OF EQUIPMENT	874,190	765,890	108,300	88%	874,190	-	Does not include TOML for April
5173	MAINTENANCE OF EQUIPMENT-MA	-	-	-	0%	-	-	
5191	MAINTENANCE OF STRUCTURES	-	-	-	0%	-	-	

Operating Expenditure:		FY 25/26 Budget	YTD Actual	Balance	% of Budget	Year End Forecast	YE Forecast Variance	Comments
5211	MEMBERSHIPS	1,775	1,483	292	84%	1,775	-	
5232	OFFICE & OTHER EQUIP < \$5,000	12,650	5,858	6,792	46%	12,650	-	
5238	OFFICE SUPPLIES	7,213	5,099	2,114	71%	7,213	-	
5253	ACCOUNTING & AUDITING SERVICE	70,850	71,538	(688)	101%	70,850	-	
5260	HEALTH - EMPLOYEE PHYSICALS	7,500	6,751	749	90%	7,500	-	
5263	ADVERTISING	78,953	40,362	38,591	51%	78,953	-	
5265	PROFESSIONAL & SPECIAL SERVICE	222,521	221,211	1,310	99%	222,521	-	Staynor \$78,303 vs Budget \$5,000
5291	OFFICE, SPACE & SITE RENTAL	218,010	160,846	57,164	74%	218,010	-	
5311	GENERAL OPERATING EXPENSE	113,157	101,946	11,211	90%	113,157	-	
5326	LATE FEES & FINANCE CHARGES	125	60	65	48%	125	-	
5331	TRAVEL EXPENSE	6,193	12,937	(6,744)	209%	11,709	(5,516)	TCl Training, Cal Act
5332	MILEAGE REIMBURSEMENT	15,000	9,907	5,093	66%	15,000	-	
5351	UTILITIES	122,840	88,521	34,319	72%	122,840	-	
5352	FUEL & OIL	719,259	536,547	182,712	75%	719,259	-	Does not include TOML for April
5539	OTHER AGENCY CONTRIBUTIONS	44,118	-	44,118	0%	44,118	-	
5901	CONTINGENCIES	73,000	-	73,000	0%	73,000	-	
	<b>Expenditure Total:</b>	<b>7,479,456</b>	<b>6,076,568</b>	<b>1,402,888</b>		<b>7,479,456</b>	<b>-</b>	

TRANSFERS Expenditure		FY 25/26 Budget	YTD Actual	Balance	% of Budget	Year End Forecast	YE Forecast Variance	Comments
5798	CAPITAL REPLACEMENT	11,638	-	77,675	-	11,638	-	
5801	OPERATING TRANSFERS OUT	-	-	-	-	-	-	
	<b>Expenditure Total:</b>	<b>11,638</b>	<b>-</b>	<b>77,675</b>	<b>-</b>	<b>11,638</b>	<b>-</b>	

NET TRANSFERS

Projected Revenue less Projected Expenses:	(12,436)
	-
Less Capital Replacement Transfers:	11,638
Less Capital Structures & Improvements:	50,000
Operating Balance:	(74,074)

CAPITAL ACCOUNT		FY 25/26			% of	Year End	YE Forecast	
Revenue		Budget	YTD Actual	Balance	Budget	Forecast	Variance	Comments
4911	Sales of Fixed Assets	-	16,500	(16,500)	0%	-	-	
4067	STATE TRANSIT ASST-CAPITAL	10,550	-	(10,550)	0%	10,550	-	
4495	STATE GRANTS - CAPITAL	136,035	132,121	-	97%	136,035	-	
4557	FEDERAL GRANTS - CAPITAL	698,044	-	(698,044)	0%	698,044	-	
4911	SALE OF FIXED ASSETS						-	

**Capital Expenditures**

5640	STRUCTURES & IMPROVEMENTS	50,000	66,543	9,769	133%	50,000	-	Inyo County Bus Stops
5650	EQUIPMENT	-	5,386	(5,386)	#DIV/0!	-	-	
5655	VEHICLES	1,508,000	1,119,479	388,521	74%	1,508,000	-	8 Transit Vans
	<b>Expenditure Total:</b>	<b>1,558,000</b>	<b>1,191,408</b>	<b>392,904</b>	<b>76%</b>	<b>1,558,000</b>	<b>-</b>	

**Breakdown of 4819 Service & Fees Revenue**

MMSA Fees	981,257
Red's Revenue	488,383
Reno	196,875
Lancaster	96,913
Charter	32,287
All Others	245,234
<b>Total 4819</b>	<b>2,040,948</b>

**COUNTY OF INYO**  
**Budget to Actuals with Encumbrances by Key/Obj**

Ledger: GL

As of 5/2/2026

Object	Description	Budget	Actual	Encumbrance	Balance	%
<b>Key: 153298 - ESTA - BUDGET</b>						
<b>OPERATING</b>						
Revenue						
Expenditure						
<b>NET OPERATING</b>		0.00	0.00	0.00	0.00	
<b>CAPITAL ACCOUNT</b>						
Revenue						
<b>NET CAPITAL ACCOUNT</b>		0.00	0.00	0.00	0.00	
<b>Key: 153299 - EASTERN SIERRA TRANSIT</b>						
<b>OPERATING</b>						
Revenue						
4061	LOCAL TRANSPORTATION TAX	2,241,685.00	1,280,676.03	0.00	961,008.97	57.13
4065	STATE TRANSIT ASST	519,577.00	279,105.00	0.00	240,472.00	53.71
4301	INTEREST FROM TREASURY	85,000.00	212,255.14	0.00	(127,255.14)	249.71
4499	STATE OTHER	90,110.00	44,004.00	0.00	46,106.00	48.83
4555	FEDERAL GRANTS	821,434.00	7,176.75	0.00	814,257.25	0.87
4599	OTHER AGENCIES	1,189,665.00	811,669.81	0.00	377,995.19	68.22
4819	SERVICES & FEES	2,375,875.00	2,040,947.59	0.00	334,927.41	85.90
4959	MISCELLANEOUS REVENUE	89,000.00	25,500.06	0.00	63,499.94	28.65
<b>Revenue Total:</b>		7,412,346.00	4,701,334.38	0.00	2,711,011.62	63.42
Expenditure						
5001	SALARIED EMPLOYEES	2,466,232.00	1,690,140.54	0.00	776,091.46	68.53
5003	OVERTIME	173,184.00	209,621.33	0.00	(36,437.33)	121.03
5005	HOLIDAY OVERTIME	194,134.00	176,079.19	0.00	18,054.81	90.69
5012	PART TIME EMPLOYEES	664,856.00	706,933.98	0.00	(42,077.98)	106.32
5021	RETIREMENT & SOCIAL SECURITY	85,815.00	56,816.11	0.00	28,998.89	66.20
5022	PERS RETIREMENT	246,280.00	250,943.14	0.00	(4,663.14)	101.89
5031	MEDICAL INSURANCE	360,030.00	294,221.41	0.00	65,808.59	81.72
5043	OTHER BENEFITS	57,661.00	41,558.91	0.00	16,102.09	72.07
5045	COMPENSATED ABSENCE EXPENSE	218,000.00	209,631.25	0.00	8,368.75	96.16
5046	OPEB EXPENSE	40,000.00	40,000.00	0.00	0.00	100.00
5047	EMPLOYEE INCENTIVES	13,000.00	11,685.68	0.00	1,314.32	89.88
5111	CLOTHING	8,000.00	5,557.78	0.00	2,442.22	69.47
5152	WORKERS COMPENSATION	105,458.00	104,758.00	0.00	700.00	99.33
5154	UNEMPLOYMENT INSURANCE	13,750.00	4,896.94	0.00	8,853.06	35.61
5158	INSURANCE PREMIUM	245,942.00	244,768.00	0.00	1,174.00	99.52
5171	MAINTENANCE OF EQUIPMENT	874,190.00	765,889.88	0.00	108,300.12	87.61
5211	MEMBERSHIPS	1,775.00	1,483.00	0.00	292.00	83.54
5232	OFFICE & OTHER EQUIP < \$5,000	12,650.00	5,857.98	0.00	6,792.02	46.30
5238	OFFICE SUPPLIES	7,213.00	5,098.98	0.00	2,114.02	70.69
5253	ACCOUNTING & AUDITING SERVICE	70,850.00	71,537.50	0.00	(687.50)	100.97
5260	HEALTH - EMPLOYEE PHYSICALS	7,500.00	6,751.20	0.00	748.80	90.01
5263	ADVERTISING	78,953.00	40,361.80	0.00	38,591.20	51.12
5265	PROFESSIONAL & SPECIAL SERVICE	222,521.00	221,210.84	0.00	1,310.16	99.41
5281	RENTS & LEASES-EQUIPMENT	124,000.00	0.00	0.00	124,000.00	0.00
5291	OFFICE, SPACE & SITE RENTAL	218,010.00	160,845.90	0.00	57,164.10	73.77
5311	GENERAL OPERATING EXPENSE	113,157.00	101,946.28	0.00	11,210.72	90.09
5326	LATE FEES & FINANCE CHARGES	125.00	59.74	0.00	65.26	47.79
5331	TRAVEL EXPENSE	6,193.00	12,936.96	0.00	(6,743.96)	208.89

User: DVIDAL - Dawn Vidal

Page

Date: 05/02/2026

Report: GL8006: Fin Stmt Budget to Actual with Encumbrance

22

Time: 13:03:55

**COUNTY OF INYO**  
**Budget to Actuals with Encumbrances by Key/Obj**

Ledger: GL

As of 5/2/2026

Object	Description	Budget	Actual	Encumbrance	Balance	%
5332	MILEAGE REIMBURSEMENT	15,000.00	9,907.35	0.00	5,092.65	66.04
5351	UTILITIES	122,840.00	88,521.43	0.00	34,318.57	72.06
5352	FUEL & OIL	719,259.00	536,546.59	0.00	182,712.41	74.59
5539	OTHER AGENCY CONTRIBUTIONS	44,118.00	0.00	0.00	44,118.00	0.00
5901	CONTINGENCIES	73,000.00	0.00	0.00	73,000.00	0.00
<b>Expenditure Total:</b>		<u>7,603,696.00</u>	<u>6,076,567.69</u>	<u>0.00</u>	<u>1,527,128.31</u>	<u>79.91</u>
<b>NET OPERATING</b>		<u>(191,350.00)</u>	<u>(1,375,233.31)</u>	<u>0.00</u>	<u>1,183,883.31</u>	
<b>NON-OPERATING</b>						
<b>Revenue</b>						
<b>NET NON-OPERATING</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
<b>CAPITAL ACCOUNT</b>						
<b>Revenue</b>						
4067	STATE TRANSIT ASST-CAPITAL	10,550.00	0.00	0.00	10,550.00	0.00
4495	STATE GRANTS - CAPITAL	136,035.00	132,121.00	0.00	3,914.00	97.12
4557	FEDERAL GRANTS - CAPITAL	698,044.00	0.00	0.00	698,044.00	0.00
4911	SALES OF FIXED ASSETS	0.00	16,500.00	0.00	(16,500.00)	0.00
<b>Revenue Total:</b>		<u>844,629.00</u>	<u>148,621.00</u>	<u>0.00</u>	<u>696,008.00</u>	<u>17.59</u>
<b>Expenditure</b>						
5630	LAND IMPROVEMENTS	15,000.00	0.00	0.00	15,000.00	0.00
5640	STRUCTURES & IMPROVEMENTS	35,000.00	66,542.89	0.00	(31,542.89)	190.12
5650	EQUIPMENT	12,000.00	5,386.42	0.00	6,613.58	44.88
5655	VEHICLES	1,508,000.00	1,119,478.87	0.00	388,521.13	74.23
<b>Expenditure Total:</b>		<u>1,570,000.00</u>	<u>1,191,408.18</u>	<u>0.00</u>	<u>378,591.82</u>	<u>75.88</u>
<b>NET CAPITAL ACCOUNT</b>		<u>(725,371.00)</u>	<u>(1,042,787.18)</u>	<u>0.00</u>	<u>317,416.18</u>	
<b>TRANSFERS</b>						
<b>Revenue</b>						
4998	OPERATING TRANSFERS IN	175,000.00	175,000.00	0.00	0.00	100.00
<b>Revenue Total:</b>		<u>175,000.00</u>	<u>175,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
<b>Expenditure</b>						
5798	CAPITAL REPLACEMENT	11,638.00	0.00	0.00	11,638.00	0.00
5801	OPERATING TRANSFER OUT	0.00	175,000.00	0.00	(175,000.00)	0.00
<b>Expenditure Total:</b>		<u>11,638.00</u>	<u>175,000.00</u>	<u>0.00</u>	<u>(163,362.00)</u>	<u>1,503.69</u>
<b>NET TRANSFERS</b>		<u>175,000.00</u>	<u>175,000.00</u>	<u>0.00</u>	<u>0.00</u>	
<b>153299 Total:</b>		<u>(753,359.00)</u>	<u>(2,418,020.49)</u>	<u>0.00</u>	<u>1,664,661.49</u>	

**COUNTY OF INYO  
UNDESIGNATED FUND BALANCES**

AS OF 06/30/2026

	Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
<b>ESTA - EASTERN SIERRA TRANSIT AUTHORI</b>										
1532 EASTERN SIERRA TRANSIT	3,067,539	7,599	53,452		21,025			3,107,565		3,107,565
1533 ESTA ACCUMULATED	1,968,492							1,968,492		1,968,492
1534 ESTA GENERAL RESERVE	582,095							582,095		582,095
1535 ESTA BUDGET STAB	232,836							232,836		232,836
1536 REDS MEADOW ROAD	199,394							199,394		199,394
6809 SRTP TRANSPORT PLAN	63,539							63,539		63,539
6820 NON-EMERGENCY TRAN REIM	7,441				123	10,152		(2,834)		(2,834)
6822 LCTOP-ELECTRIC VEHICLE	319,848							319,848		319,848
6824 ESTA-LCTOP	94,719	3						94,722		94,722
6825 BISHOP ADMIN BUILDING	37					43,300		(43,263)		(43,263)
<b>ESTA Totals</b>	<b>6,535,940</b>	<b>7,602</b>	<b>53,452</b>		<b>21,148</b>	<b>53,452</b>		<b>6,522,394</b>		<b>6,522,394</b>
<b>Grand Totals</b>	<b>6,535,940</b>	<b>7,602</b>	<b>53,452</b>		<b>21,148</b>	<b>53,452</b>		<b>6,522,394</b>		<b>6,522,394</b>

## **STAFF REPORT**

Subject: Purchase of Zero-Emission Trolley and Supporting Infrastructure

Initiated by: Dawn Vidal and Brian Ognisty

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### **BACKGROUND:**

On March 18,2025 the Mono County LTC received approval for ESTA to purchase four zero-emission vehicles and infrastructure, including two EV Trolleys for fixed routes in Mammoth Lakes.

### **ANALYSIS/DISCUSSION:**

Research completed by Dawn Vidal and Brian Ognisty and confirmed by CalAct found that Hometown Manufacturing is the best option for purchasing these trolleys. Our current trolley fleet is the Hometown Trolley Villager, and this is the option that is available in EV. Other EV Trolley vendors have shuttered this portion of their business either because of challenges during Covid or challenges with the Freightliner MT50E warranty the trolleys were built on. Hometown Villager is also built on a Freightliner chassis, and Freightliner has certified that they honor their warranty when used on a Hometown Trolley EV Villager. We recommend that ESTA purchase one EV Trolley initially to make sure this trolley will meet the expectations and challenges of fixed route service in Mammoth. Hometown Trolley has delivered approximately thirty of these trolleys to transit systems in a variety of areas- but as we all know Mammoth is unique and has weather and elevation challenges that other transit systems do not. Once we receive the trolley and verify that it meets our demands ESTA will order a second trolley.

### **FINANCIAL CONSIDERATIONS**

The purchase of one of these trolleys will be included in the FY 2027/28 budget and is estimated to cost \$560,000 plus \$20,000 for infrastructure. ESTA will submit a request to MCLTC for reimbursement using the TIRCP and ZETCP funds from CalSTA. The second trolley would be included in the 2028/29 budget with the same request for reimbursement from MCLTC.

**RECOMMENDATION**

The Board is requested to approve the purchase of two Hometown Villager EV trolleys and infrastructure using TIRCP and ZETCP funds awarded to the Mono County Local Transportation Commission.

**AGREEMENT BETWEEN THE EASTERN SIERRA TRANSIT AUTHORITY  
AND JARETT CHYTKA  
FOR THE PROVISION OF PERSONAL SERVICES  
AS THE EXECUTIVE DIRECTOR**

**INTRODUCTION**

WHEREAS, JARETT CHYTKA (hereinafter referred to as "Executive Director") has been duly appointed as EXECUTIVE DIRECTOR for the Eastern Sierra Transit Authority; and

WHEREAS, The Eastern Sierra Transit Authority (hereinafter referred to as "ESTA") and Executive Director desire to set forth the manner and means by which Executive Director will be compensated for performance of duties;

NOW THEREFORE, in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, ESTA and Executive Director hereby agree as follows:

**TERMS AND CONDITIONS**

**1. SCOPE OF WORK.**

The Executive Director shall furnish to ESTA, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein.

Services and work provided by the Executive Director under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and county laws, ordinances, resolutions, and directions.

**2. TERM.**

The term of this Agreement shall be from May 18, 2026, until terminated as provided below.

**3. CONSIDERATION.**

A. Compensation. ESTA shall pay Executive Director in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A which are performed by Executive Director.

B. Travel and Per Diem. ESTA shall reimburse Executive Director for the travel expenses and per diem which Executive Director incurs in providing services and work under this Agreement. Travel and per diem expenses will be reimbursed in accordance with ESTA's Expense and Use of Public Resources Policy, however, the Executive Director will not be reimbursed for intra-region travel by private automobile to destinations less than seventy-five (75) miles from Bishop, California.

C. No Additional Consideration. Except as expressly provided in this Agreement, Executive Director shall not be entitled to, nor receive, from ESTA, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement.

D. Manner of Payment. Executive Director will be paid in the same manner and on the same schedule of frequency as other ESTA employees.

E. Federal and State Taxes. From all payments made to Executive Director by ESTA under the terms and provisions of this Agreement, ESTA shall withhold all appropriate federal and state income taxes (resident and non-resident).

#### **4. WORK SCHEDULE.**

Executive Director's obligation is to complete the training and perform the services and work identified in Attachment A which are needed on behalf of and within ESTA. It is understood by Executive Director that the completion of the training and performance of these services and work will require a varied schedule. Executive Director, in arranging his schedule, will coordinate and make arrangements to fulfill the requirements of the training and services and work which is necessary.

#### **5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.**

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments for Executive Director to provide the services and work described in Attachment A must be procured by Executive Director and be valid at the time Executive Director enters into this Agreement. Further, during the term of this Agreement, Executive Director must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, and professional licenses or certificates. ESTA will pay the cost of the licenses, certificates, and permits necessary for Executive Director to obtain and maintain a commercial driver's license and associated certificates in accordance with ESTA's Commercial Driver's License Reimbursements Policy. All other licenses, certificates, and permits will be procured and maintained in force by Executive Director at no expense to ESTA unless pre-authorized by the Board of Directors. Executive Director will provide ESTA, at ESTA's request, with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Executive Director and ESTA as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, ESTA reserves the right to make such determinations for purposes of this Agreement.

#### **6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.**

ESTA shall provide Executive Director with such supplies, reference materials, telephone service, and staff as is deemed necessary by ESTA for Executive Director to provide the services identified in Attachment A to this Agreement.

#### **7. ESTA PROPERTY.**

A. Supplies, Equipment, etc. All supplies, equipment, tools, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Executive Director by ESTA pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of ESTA. Executive Director will use reasonable care to protect, safeguard and maintain such items while they are in Executive Director's possession.

B. Products of Executive Director's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks,

copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result or product of, Executive Director's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of ESTA. At the termination of the Agreement, Executive Director will convey possession and title to all such properties to ESTA.

**8. WORKERS' COMPENSATION.**

ESTA shall provide workers' compensation coverage to Executive Director for all acts performed in the course and scope of providing the services described in Attachment A to this Agreement. In the event a claim is made by Executive Director for injuries received in the course and scope of providing such services, ESTA's liability shall be limited to workers' compensation benefits payable under the California Labor Code.

**9. STATUS OF EXECUTIVE DIRECTOR.**

All acts of Executive Director relating to the performance of this Agreement shall be performed by Executive Director as an employee of ESTA. Executive Director has no authority to bind, incur any obligation on behalf of, or exercise any right or power vested in, ESTA, except as expressly provided by law or set forth in Attachment A.

**10. DEFENSE AND INDEMNIFICATION.**

In the event the Executive Director is sued for acts performed within the course and scope of providing services and work described in Attachment A of this Agreement, ESTA shall defend, indemnify, and hold the Executive Director harmless from any and all liability arising from such acts as required by law.

**11. TERMINATION AND DISCIPLINE.**

Executive Director's services under this Agreement may be terminated by ESTA without cause, and at will, for any or no reason by giving to Executive Director thirty (30) days written notice of such intent to terminate.

Executive Director may terminate this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to terminate to ESTA.

**12. ASSIGNMENT.**

This is an agreement for the personal services of Executive Director. ESTA has relied upon the skills, knowledge, experience, and training of Executive Director as an inducement to enter into this Agreement. Executive Director shall not assign or subcontract this Agreement, or any part of it, without the express written consent of ESTA.

**13. NONDISCRIMINATION.**

Executive Director agrees to comply with various provisions of the federal, state, and county statutes, laws, and ordinances applicable to ESTA, and providing that no person in the United States shall, on the grounds of race, color, religion, ancestry, sex, age, physical handicap, or national origin, be subjected to discrimination.

**14. CONFIDENTIALITY.**

Executive Director agrees to comply with various provisions of the federal, state, and county laws and ordinances providing that information and records kept, maintained, or accessible by ESTA, shall be privileged, restricted, or confidential. Disclosure of such confidential, privileged, or protected information shall be made by Executive Director only as allowed by law.

**15. CONFLICTS.**

Executive Director agrees that he has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement. Executive Director agrees to complete and file appropriate conflict of interest statements.

**16. POST AGREEMENT COVENANT.**

Executive Director agrees not to use any confidential, protected, or privileged information which is gained from ESTA in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Executive Director agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with ESTA, or who has been an adverse party in litigation with ESTA, and concerning such, Executive Director by virtue of this Agreement has gained access to ESTA's confidential, privileged, protected, or proprietary information.

**17. AMENDMENT.**

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form, and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

**18. NOTICE.**

Any notice, amendments, or additions to this Agreement, including change of address of either party during the term of this Agreement, which Executive Director or ESTA shall be required, or may desire, to make shall be in writing and shall be sent by prepaid first class mail to the respective parties as follows:

**ESTA**  
Chair – Board of Directors  
P.O. Box 1357  
Bishop, CA 93514

**Executive Director:**  
Jarett Chytka  
25 Chase Avenue  
Bishop, CA 93514

**19. ENTIRE AGREEMENT.**

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

**AGREEMENT BETWEEN THE EASTERN SIERRA TRANSIT AUTHORITY  
AND JARETT CHYTKA  
FOR THE PROVISION OF PERSONAL SERVICES  
AS THE EXECUTIVE DIRECTOR**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS  
7 DAY OF May, 2026.

**ESTA**

By: \_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Signature

Dated: \_\_\_\_\_

**EXECUTIVE DIRECTOR**

By: Jarett Chytka  
Print or Type Name

Jarett Chytka  
Signature

Dated: 5/7/2026

**ATTACHMENT A**

**AGREEMENT BETWEEN THE EASTERN SIERRA TRANSIT AUTHORITY  
AND JARETT CHYTKA  
FOR THE PROVISION OF PERSONAL SERVICES  
AS THE EXECUTIVE DIRECTOR**

**TERM:**

**FROM: MAY 18, 2026 TO: TERMINATION**

**SCOPE OF WORK:**

- I. The Executive Director shall have all the authority and shall fulfill all the obligations of the position as defined in the Joint Powers Agreement (JPA) establishing the Eastern Sierra Transit Authority, which JPA is incorporated herein as if fully set forth.
- II. The Executive Director shall complete training and professional development as outlined below and as reasonably necessary to perform the duties of the position, as determined by the ESTA Board of Directors ("Board"). The Executive Director and the Board shall confer in good faith to identify and prioritize appropriate trainings.
  - A. Required Training Areas:

The Executive Director shall complete training in the following areas, as applicable. The training courses may be provided by legal counsel, Institute for Local Government (ILG), the League of California Cities (Cal Cities), California State Association of Counties (CSAC), The American Public Transportation Association (APTA), Federal Transit Administration (FTA), California Joint Powers Insurance Authority (CJPIA), the California Transit Association (CTA), or similar organizations.

1. Open Government and Legal Compliance  
Training on the Brown Act and California Public Records Act, including but not limited to open meetings, agendas, public participation, and records disclosure requirements.
2. Governance and Board Relations  
Training in governance best practices, including Board/Executive Director roles and responsibilities, effective Board communication, and management of Board dynamics.
3. Public Transit Leadership  
Participation in transit-specific leadership and executive development programs, including those offered by APTA, FTA, CJPIA and/or CTA, with focus on transit funding and grants, operations oversight, safety and regulatory compliance, and strategic planning.
4. California and Local Government Operations  
Training in California public agency operations, including local ordinances and municipal code, contracting and procurement requirements, and ethics and conflict-of-interest laws (including

Form 700 and FPPC requirements). This shall include AB 1234 ethics training and local agency orientation, as applicable.

5. Financial and Administrative Oversight

Training in public sector budgeting and finance, grant compliance (including federal transit funding, as applicable), and human resources and risk management practices.

B. Milestones:

1. The Executive Director shall use best efforts to meet the following milestones:
  - a. **Within thirty (30) days of appointment:** Identify, prioritize, and enroll (or schedule enrollment) in required trainings.
  - b. **Within forty-five (45) days of appointment:** Complete training in Open Government and Legal Compliance, including Brown Act compliance and applicable ethics training.
  - c. **Within ninety (90) days of appointment:** Complete foundational training in Governance and Board Relations, including roles and responsibilities, effective Board communication, and governance best practices.
  - d. **Within one hundred eighty (180) days of appointment:** Complete training in California and Local Government Operations and Financial and Administrative Oversight.
  - e. **Within one (1) year of appointment:** Complete Public Transit Leadership and other advanced or role-specific trainings.

C. Reporting and Coordination:

1. The Executive Director shall provide the Board with written updates regarding training progress, including completed trainings, certifications obtained, and scheduled or anticipated trainings. These updates shall occur every sixty (60) days.
2. The Board and Executive Director may, by mutual agreement, modify, supplement, or adjust the training selections, sequencing, and timing as reasonably necessary to accommodate operational demands, scheduling constraints, and workload priorities. Such adjustments may be made informally, including through oral agreement, provided there is a shared understanding between the parties, with any material changes reflected in subsequent written updates for clarity and continuity.

D. Training Costs:

1. ESTA shall pay or reimburse approved training costs, including travel, registration fees and materials up to a total of \$5,000 during the first twelve (12) months of employment. Expenses exceeding this amount shall require prior Board approval.

**ATTACHMENT B**

**AGREEMENT BETWEEN THE EASTERN SIERRA TRANSIT AUTHORITY  
AND JARETT CHYTKA  
FOR THE PROVISION OF PERSONAL SERVICES  
AS THE EXECUTIVE DIRECTOR**

**TERM:**

**FROM: MAY 18, 2026 TO: TERMINATION**

**SCHEDULE OF FEES:**

- After commencing employment, Executive Director shall be paid an annual salary of \$130,000.
- The Board will review Executive Director's performance annually, and at any other time as necessary or desired by the Board.
- Retirement: If Classic – CalPERS 2% at 55 formula, classic member 100% paid by ESTA. If PEPRA CalPERS 2% at 62 formula, employer contribution only.
- Deferred Compensation: ESTA-provided 457(b) plan available. No ESTA contribution.
- PERS Health Insurance: PERS Gold (employee contribution for family is currently 13%, or \$323.22/mo) or PERS Platinum (for family is currently 17% or 630.40/mo), or monthly stipend of \$408 if no health coverage is elected, and employee provides proof of health insurance coverage comparable to ESTA's.
- Vision/Dental reimbursement: ESTA covers up to \$2100 for employee plus an additional \$500/year for one or more qualifying dependents, for a total of \$2600 per year.
- Comprehensive Leave accrual at the rate of 18.67 per month.
- Holiday Pay (8 hours pay for each of 11 paid holidays) plus two Floating Holidays.
- Life Insurance: \$50,000 policy, paid by ESTA.
  - I. ESTA will make the same adjustment to the Executive Director's salary, benefits, allowances and other forms of compensation as for other administrative employees except as provided in paragraph II below.
  - II. The ESTA Board will review the performance of the Executive Director at least annually and may at the time adjust compensation as determined to be fair and reasonable. Should any adjustment be made at this time, the date of such adjustment will become the anniversary date for any subsequent compensation changes subject to paragraph I. above.